Powering Communities to Net Zero Fund

**The deadline for submitting this application form is 5pm on Saturday 31st August**.Please read the guidelines before completing this form. All sections must be completed, and applications must be returned electronically to Colin McMillan, Community Investment Manager at colin.mcmillan@sse.com. If extra space is required, a separate A4 document may be attached.

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| What category of the fund are you applying to (you can only apply to **one** category) |
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| --- | --- |
| Low Carbon Technology | Community-led Physical & Environmental Resilience |
| [ ]  | [ ]  |

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**Note**: For Low Carbon Technology projects please complete sections **1, 2, 4, 5 & 6**

 For Community Led Physical & Environmental Resilience projects please complete sections **1, 2, 3, 5 & 6**

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| **Grant request: £** | **Total project cost: £** |
| **Section 1:** About your organisation and community |
| Name of organisation |       |
| Contact name |       |
| Email address |       |
| Website |       |
| Telephone | Daytime       Alternative       |
| If applicable, what’s your charity number? |       |
| Organisation address(including postcode) |       |
| Please provide some background information on your organisation and describe its main activities including any previous community projects you have carried out. (max 150 words) |       |
| How many members does your committee have? | How many full-time staff do you employ? | How many part time staff do you employ? | How many volunteers does your organisation have? |
|       |       |       |       |
| What is the population size of your community? |       |
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| **Section 2:** Project outline |
| Please provide a 25-word summary of the project |       |
| Please describe the project you are looking for SSEN to fund. For example;* What do you want to do?
* How will you do this? (activities you will deliver, equipment needed, how it will be used)
* Where will the project take place?
* Who will manage the project and carry out the work required?
* If you are purchasing equipment, where will the item(s) be stored when not in use? Who will maintain it?
* Do you have the correct training/experience /qualifications to carry out the project?

(suggested 150- 400 words)**Please Note:** If you are applying for a power source or Low Carbon Technology as part of your project you must complete a Technical Specification Form in addition to this application. |       |
| Does your project require any permits or planning permission? If so, are these in place? Please give details. |       |
| **Details of independent referee -** please confirm that if requested you could provide the details of an independent referee.*The referee should be a person who is known to your organisation but is not directly involved in it. They should be a professional person.* |

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| Yes | No |
| [ ]  | [ ]  |

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| Please describe if you have consulted with any key stakeholders (e.g. emergency services, local authority) or the local community for your project. (suggested 100-150 words) |       |
| For **Community-Led Physical & Environmental Resilience** projects continue to **section 3**For **Low Carbon Technology** projects - Go **to Section 4** |
| **Section 3: Community-Led Physical and Environmental Resilience Project - ONLY**  |
| How will your project support and achieve the main objective of the fund?**Resilience for Emergency Events** - To enhance community facilities, services and communication specifically to mitigate the impact of, or support the local response to a significant emergency such as extended power loss, severe weather events or climate change.(suggested 100–250 words) |       |
| Please describe how your project will support any of the priority areas of the fund. The Priority areas are:1. Projects which support communities who are particularly remote or isolated and have experienced emergency events due to poor weather in the past.
2. Projects in areas affected by recent significant weather events, including storms and flooding, which resulted in extended power loss.
3. Projects which demonstrate innovative approaches to improving the resilience of vulnerable community members.
4. Projects which support areas which can be difficult for emergency services to respond to events in.
5. Projects from communities which have been identified as having low resilience.
6. Projects which see communities working together and refer to local resilience plans.
7. Projects that support communities make progress towards net zero ambitions.

(suggested 100-250 words) |       |
| Please describe the issues your local community has experienced in relation to resilience, e.g.* Previous extended power outages as a result of storms, snow or flooding.
* Index of Multiple Deprivation ranking
 |  |
| Does your local area have a formal community emergency plan in place?  | **Yes** [ ]  | **No** [ ]  |
| Do the plans co-ordinate with local authority plans? | **Yes** [ ]  | **No** [ ]  |
| Does your project complement the work of the emergency services? | **Yes** [ ]  | **No** [ ]   |
| If you answered No to any of the three questions above, please provide further detail. |       |
| **Section 4: Low Carbon Technology Projects - ONLY** |
| How will your project support and achieve the main objectives of the fund and which technology do you seek funding for?* Low Carbon Technology purchase and installation – where community groups want to purchase and install Low Carbon Technology (LCT) for public use, including for public / community use buildings.
* Support for the enablement of LCT take up in a group of domestic properties, such as those managed by social housing providers, where it can be evidenced there will be a benefit to customers in vulnerable situations.

Please describe the technology that you seek funding for, including:1. Solar Panels – Where a community is looking to install solar panels on a community building, or aggregated domestic properties.
2. Electric Vehicle Charging – Electric Vehicle charging points at community buildings or at a communal space which will be available for general use.
3. Heat Systems – Replacement or upgrade of heating system to a low carbon heating system. Including thermal storage, biomass, and ground or air source heat pumps. Can also include combined heat and power.
4. Battery storage – Battery for communal use, including during a power cut / emergency situation, or alongside another low carbon installation (such as solar panels).
5. Renewable energy source.
6. Smart Heating Controls – Installation of smart heating controls for community buildings, or aggregated domestic properties.
7. Energy Efficiency Measures – General energy efficiency measures to be used to help reduce consumption in communal buildings or aggregated domestic properties, this can include energy saving lighting and insulation.

(suggested 100–250 words) |        |
| Please describe how your project will support any of the priority areas of the fund. The Priority areas are:* Projects which support communities who are particularly remote or isolated.
* Projects in areas considered deprived or with high fuel poverty rates.
* Projects which see communities working together.
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| **Section 5: Financial information - All Applicants**  |
| What’s your organisation’s main source of income? |       |
| Total income last accounting year? | Total expenditurelast accounting year? | Total Surplus/Deficitlast accounting year? | Current unrestricted reserves |
| £      | £      | £      | £      |
| Please provide specific detail on why your reserves cannot be used for this project. |       |
| Please provide, or attach separately, a full cost breakdown of the whole project and indicate which elements you are requesting from this fund. We require at least two competitive quotes for work between £1,000 and £10,000 and at least three quotes for work above £10,000. If this is not possible or appropriate, please tell us why. |

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| **Item** | **SSEN Request £** | **Total Amount £** |
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| **TOTAL** | **£** | **£** |

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| **What other sources of funding have you applied for?** |
| Name of funder | Amount requested | Application status | Date confirmed |
|       | **£**      |  |       |
|       | **£**      |  |       |
| Will you be contributing any of your own funds to the projects or undertaking local fundraising to help meet the costs?  |       |
| If your project is already running, please describe how it has been funded to date. |       |
| How will you sustain your project financially after the period of funding is finished? |       |
| **If your grant is successful, please specify who the award should be made payable to. This must not be an individual’s bank account and must be an account where two signatories are required.** |
| Account name |  |
| **Section 6: Checklist – All applicants**  |
| Please choose the appropriate box for each line

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|  | **Yes** | **No** |
| We have appropriate procedures in place to carry out our project safely | [ ]  | [ ]  |
| I can confirm this project doesn’t require retrospective funding | [ ]  | [ ]  |
| If requested, we provide contact details of an independent referee | [ ]  | [ ]  |
| **I have included the following documents with my application:** |
| A signed copy of the organisation’s constitution | [ ]  | [ ]  |
| The organisation’s latest annual accounts (independently verified) | [ ]   | [ ]  |
| An organisation bank statement from within the last 3 months | [ ]  | [ ]  |
| A project budget plan | [ ]  | [ ]  |
| Quotes for relevant pieces of work – please see guidelines | [ ]  | [ ]  |
| A Technical Specification Form (if applying for Low Carbon Technology or a power source) | [ ]  | [ ]  |
| A copy of the organisation’s Child Protection/Vulnerable Adult Policy (if applicable) | [ ]  | [ ]  |
| Letters of support (if applicable) | [ ]  | [ ]  |
| A copy of latest AGM minutes (if applicable) | [ ]  | [ ]   |
| I have attached additional information with this application (please detail below) | [ ]  | [ ]  |
|       |

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| **Declaration**By submitting this application form to SSEN you certify that the information contained in this application is correct, and that you, the contact person listed in Section 1, are authorised to make the application on behalf of the above group. You understand that decisions made by SSEN are final.**Data protection**We will use the information you give us to help assess your application and administer any grant we award you. We may also use it to analyse our grant-making and for our own research. Please read our [Data Protection Privacy Notice](https://www.ssen.co.uk/privacy-notice/) before applying for funding.Completed forms and accompanying information should be returned electronically to colin.mcmillan@sse.com.  |
| Date submitted |       |